

Change of Expiration Date Form

The South Dakota Board of Education has recently passed administrative rule that allows educators to acquire a one time 10-year certificate for the completion of an advanced degree.

Any educator who has completed an advanced degree - including a master's, specialist, doctorate, or National Board Certification – between October 2000 and March 2006, will have the option to have their certificate reflect an expiration date ten years forward from the date of advanced degree completion. This change of expiration date can be reflected on the certificate without charge, but a standard copying fee of \$20 will apply to the applicant if he or she would like a new copy of the certificate mailed to them.

Please select from the following options to update your certificate and return this form to the South Dakota Department of Education, 700 Governors Drive, Pierre, SD 57501.

_____ Adjust my certificate to reflect the extended expiration date. (no charge)

_____ Adjust my certificate to reflect the extended expiration date and issue me a new certificate. (\$20)
Make check or money order payable to the South Dakota Department of Education.

Indicate the advanced degree to calculate the 10-year certificate:

√	Type of Degree	Educational Institution	Date of Completion Mo/Yr	Transcripts Previously Submitted (Y/N)
	Masters			
	Specialist			
	Doctorate			
	National Board Certification			

Name:		
Address:		
City:	State	Zip
SSN:	Date:	

The ten-year certificate does not eliminate the need for educators to earn six credits for future renewal. At the end of the extended renewal period, every educator that wishes to renew his or her certificate again must have earned six credits between the issue date on his or her current certificate and the extended expiration date. However, credits can be any combination of Department of Education-sponsored credits and college credits. If you have questions, you can email certification@state.sd.us or call 605-773-3553.